



Meeting Date and Time: Monday May 13, 2024; 5:00pm

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Stephen Muscente

Mr. Szczurko called the meeting to order at 5:00pm.

ITEM 1: TREASURER'S REPORT (see attachments)

Treasurer Heather Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through 4/30/24. Mr. Szczurko had Ms. Renzoni clarify the bad debt line item as old backflow invoicing that was not receivable. Mrs. Isaacs noted that she is working on having the free cash certified with the State and it should be complete by end of May.

ITEM 2: FY25 BUDGET

Treasurer Heather Isaacs presented the proposed FY25 budget of \$2,210,087 in salaries and expenses and anticipated revenue that reflects a 10% rate increase to fund capital projects. Mr. Szczurko requested clarification on SRF (state loan) spending; Mrs. Isaacs noted \$600,000. in annual payments. No further adjustments suggested; budget will be included on Warrant after voted on and approved.

ITEM 3: NEW BUSINESS

- A) FY25 Warrant review: Mr. Coveney and Mrs. Isaacs reviewed the proposed Warrant Articles for FY25. Mr. Szczurko feels that some wording in Articles 8 and 9 is unnecessary. Articles were edited to remove well exploration from Article wording. Mr. Bryngelson made a motion to accept the annual warrant with slight wording adjustment to Articles 8 & 9, Mr. Mard seconded the motion, all voted in favor. All members signed the Warrant Articles for FY25. Mr. Bryngelson made a motion to approve the annual budget of \$2,210,087 for Fiscal Year 2025; Mr. Mard seconded the motion; all voted in favor; motion carried. Mr. LaMountain commended the Superintendent, Treasurer and staff for keeping the budget balanced. Mr. LaMountain questioned who would be this year's annual meeting moderator; Mr. Coveney has approached Jonathan Meinsderma of 20 Maple Street to moderate.
- B) Request for abatement from Town: The town is requesting the fees for user and connection for Mixter Field lawn sprinklers in the amount of \$17,500. be waived. Mr. LaMountain entered a motion to waive fees; Mr. Bryngelson seconded the motion; all voted in favor, motion passed.
- C) Mr. Coveney recommended the hiring of Collin McKee as a full time employee. Mr. LaMountain made a motion to hire Collin McKee as a full time employee; Mr. Mard seconded the motion; all voted in favor; motion carried.

ITEM 4: SUPERINTENDENT'S REPORT (see attachments)

- 1.) Oakdale Treatment Plant update: camera system repairs now complete. Sewer manhole work pending.
- 2.) Pleasant Valley Well 2 update: manganese levels continue to trend down with decreased run time.
- 3.) PFAs Testing: All three District wells and at the Century Drive business area were tested by the EPA for PFAs and lithium. There were no detections in any of the samples.
- 4.) Pleasant Valley Well VFD: Cooling fan issue caused pump to stop running on 4/21. Mr. Lopez and Mr. Coveney found the fan had a worn out bearing and purchased a replacement online, which was installed, and repairs are complete. Mr. Coveney will invest in a back up fan. Mr. Coveney noted that the repair was quoted at about \$5000.00.

5.) 2024 LCRR Inventory work: Service line inventory is due October 2024; compilation of list of all 2700 +/- water services almost complete.

ITEM 5: APPROVAL OF MEETING MINUTES

Mr. LaMountain made a motion to accept the March 18, 2024 meeting minutes as presented; Mr. Bryngelson seconded the motion; all voted in favor; motion carried.

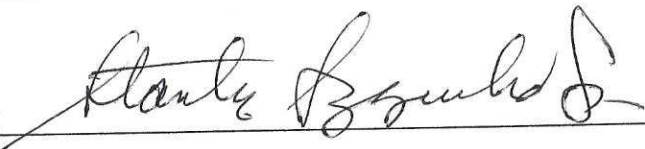


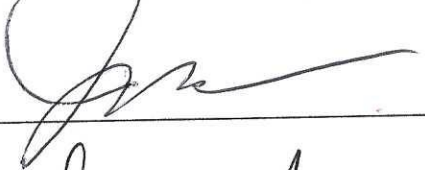
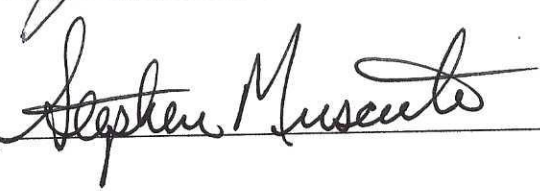
Mr. Bryngelson made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:59pm. Annual meeting is scheduled for June 3, 2024 at 6pm, next regular meeting scheduled for September 16, 2024 at 5:00pm.

Meeting Minutes of the West Boylston Water District

May 13, 2024

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard

Date of Approval: September 16, 2024



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Board of Water Commissioners

May 9, 2024

Board/Committee Name

Date of Notice

183 Worcester St, West Boylston

WBWD OFFICE

Meeting Place

Conference Rm. No.

May 13, 2024

Robert Bryngelson

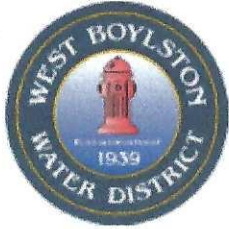
Monday 5:00 p.m.

Date/Time of Meeting

Clerk of Board or Bd. Member Signature

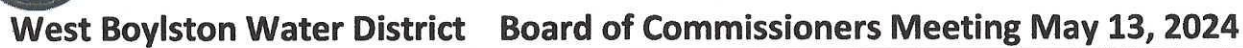
Meeting canceled/Postponed to: _____

Date of cancelation/Postponement _____



Agenda

- 5:00 PM CONVENE MEETING
- 5:05 PM TREASURER'S REPORT—Heather Isaacs; Profit & Loss, Water Income, Balance Sheet
- 5:15 PM PROPOSED FY25 BUDGET – Heather Isaacs; presentation of proposed FY25 operating budget
- 5:35 PM SUPERINTENDENT’S REPORT – Mike Coveney; Updates on repairs, maintenance and issues of wells, properties and equipment; updates on system repairs/maintenance/issues.
- 5:40 P.M. OLD BUSINESS- Oakdale Filtration Plant Status Update
- 5:45 P.M. NEW BUSINESS- Mixer Field Abatement Request, Employee Review/Colin McKee, Annual Warrant/Budget Review & Vote
- 5:55 P.M. READING/APPROVAL OF MINUTES- March 18, 2024 Meeting Minutes
- 6:00 P.M. FUTURE AGENDA ITEMS
- 6:05 P.M. CLOSE MEETING

[illegible]

W.B. Water District
Monthly Water Charges
FY24

	FY24			FY23		
	FY24 Actual	FY24 Budget	variance	months	AR Balance	FY23 Actual
Jul-23	200,980.72	198,000.00	2,980.72	April, May, June	\$109,000.00	184,531.29
Aug-23	171,457.18	180,000.00	-8,542.82	May, June, July	\$99,000.00	166,820.86
Sep-23	162,924.35	192,000.00	-29,075.65	June, July, Aug	\$110,000.00	178,386.80
Oct-23	202,868.10	268,000.00	-65,131.90	July, Aug, Sept	\$113,000.00	249,672.61
Nov-23	171,398.56	134,000.00	37,398.56	Aug, Sept, Oct	\$102,000.00	154,894.66
Dec-23	135,808.17	132,000.00	3,808.17	Sept, Oct, Nov	\$105,000.00	133,090.80
Jan-24	167,177.56	155,000.00	12,177.56	Oct, Nov, Dec	\$117,000.00	157,400.93
Feb-24	128,119.11	123,000.00	5,119.11	Nov, Dec, Jan	\$113,000.00	114,894.59
Mar-24	121,335.98	118,000.00	3,335.98	Dec, Jan, Feb	\$84,000.00	118,443.66
Apr-24	163,211.54	155,000.00	8,211.54	Jan, Feb, Mar	99,000 -	147,445.63
May-24		116,000.00		Feb, Mar, April		116,191.66
Jun-24		129,000.00		Mar, April, May		121,048.10
Totals		1,900,000.00	-29,718.73			1,842,821.59
						1,738,000.00
						104,821.59

1,842,821.59

West Boylston Water District

Profit & Loss Budget vs. Actual

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4175 · Interest Charges	7,190.47	4,200.00	2,990.47	171.2%
4250 · Water Charges & Services				
4251 · Worcester Corporate Water Chrg	-5,478.28	0.00	-5,478.28	100.0%
4250 · Water Charges & Services - Other	1,627,126.80	1,655,000.00	-27,873.20	98.3%
Total 4250 · Water Charges & Services	1,621,648.52	1,655,000.00	-33,351.48	98.0%
4260 · User Fee	0.00	24,000.00	-24,000.00	0.0%
4261 · Back Flow	9,360.00	6,375.00	2,985.00	146.8%
4262 · Fire Line	24,163.60	22,162.00	2,001.60	109.0%
4270 · Merchandise & Jobbing	0.00	0.00	0.00	0.0%
4275 · Meters				
4276 · 2nd meter	0.00	0.00	0.00	0.0%
4275 · Meters - Other	200.00	1,500.00	-1,300.00	13.3%
Total 4275 · Meters	200.00	1,500.00	-1,300.00	13.3%
4320 · Rental Income	120,138.59	118,125.00	2,013.59	101.7%
4325 · DEP Grant Income	0.00	0.00	0.00	0.0%
4820 · Investment Income				
4821 · Net investment income	40,553.73	0.00	40,553.73	100.0%
4820 · Investment Income - Other	23,996.53	20,833.34	3,163.19	115.2%
Total 4820 · Investment Income	64,550.26	20,833.34	43,716.92	309.8%
4840 · Miscellaneous Revenue	6,745.00	7,700.00	-955.00	87.6%
Total Income	1,853,996.44	1,859,895.34	-5,898.90	99.7%
Cost of Goods Sold				
50000 · Cost of Goods Sold	-491.00	0.00	-491.00	100.0%
Total COGS	-491.00	0.00	-491.00	100.0%
Gross Profit	1,854,487.44	1,859,895.34	-5,407.90	99.7%
Expense				
5000 · Operation & Maintenance				
5130A · Salaries & Employee Benefits				
5130 · Admin & Salaries				
5143 · Overtime Wages				
5130 · Admin & Salaries - Other				
Total 5130 · Admin & Salaries	316,142.93	322,771.60	-6,628.67	97.9%
5131 · Superintendent's Salary	89,511.20	90,911.84	-1,400.64	98.5%
5132 · Commissioners Salaries	2,500.00	2,500.00	0.00	100.0%
5133 · Moderator Salary	0.00	0.00	0.00	0.0%
	23,390.85	18,690.00	4,700.85	125.2%
	292,752.08	304,081.60	-11,329.52	96.3%

West Boylston Water District

Profit & Loss Budget vs. Actual

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
5134 · Payroll Processing Expense	1,484.66	1,525.00	-40.34	97.4%
5135 · Worcester Retirement System	95,845.00	95,845.00	0.00	100.0%
5136A · Health Insurance				
5136 · Employee's	65,122.11	67,621.66	-2,499.55	96.3%
5137 · Retiree's	11,152.48	11,070.00	82.48	100.7%
5136A · Health Insurance - Other	0.00	0.00	0.00	0.0%
Total 5136A · Health Insurance	76,274.59	78,691.66	-2,417.07	96.9%
5138 · Life Insurance	529.20	594.16	-64.96	89.1%
5139 · Uniforms	3,850.28	4,525.00	-674.72	85.1%
5140 · Workers' Comp Insurance	8,699.00	8,482.00	217.00	102.6%
5141 · Employee Training	5,270.31	5,000.00	270.31	105.4%
5142 · Payroll Taxes	6,277.98	6,250.00	27.98	100.4%
5130A · Salaries & Employee Benefits - Other	327.26			
Total 5130A · Salaries & Employee Benefits	606,712.41	617,096.26	-10,383.85	98.3%
5200 · Bank Service Charge	0.00	0.00	0.00	0.0%
5210 · Heating	4,312.73	7,325.00	-3,012.27	58.9%
5215 · Telephone	9,113.01	9,251.66	-138.65	98.5%
5220 · Electricity				
5221 · Beaman Street	92.14	125.00	-32.86	73.7%
5222 · Lawrence Street	265.62	250.00	15.62	106.2%
5223 · Lee Street	17,481.04	16,650.00	831.04	105.0%
5224 · Prospect Street	87.40	125.00	-37.60	69.9%
5225 · Temple Street	12,381.79	29,200.00	-16,818.21	42.4%
5226 · Thomas Street	10,741.01	16,650.00	-5,908.99	64.5%
5227 · West Boylston Street	9,716.40	15,000.00	-5,283.60	64.8%
5228 · Western Avenue	2,566.47	3,750.00	-1,183.53	68.4%
5229 · Worcester Street	1,599.22	2,100.00	-500.78	76.2%
5229A · Laurel Street	1,258.10	2,500.00	-1,241.90	50.3%
Total 5220 · Electricity	56,189.19	86,350.00	-30,160.81	65.1%
5230 · Legal & Accounting				
5231 · Audit Expenses	0.00	0.00	0.00	0.0%
5232 · Accounting Expense	3,226.00	4,375.00	-1,149.00	73.7%
5233 · Legal Expense	0.00	20,800.00	-20,800.00	0.0%
5234 · Consulting Expense				
5234D · Lee Street	0.00	0.00	0.00	0.0%
5234 · Consulting Expense - Other	24,379.60	83,000.00	-58,620.40	29.4%
Total 5234 · Consulting Expense	24,379.60	83,000.00	-58,620.40	29.4%
Total 5230 · Legal & Accounting	27,605.60	108,175.00	-80,569.40	25.5%
5240 · Auto & Truck Expense				

West Boylston Water District

Profit & Loss Budget vs. Actual

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
5241 · Gasoline & Oil	9,892.77	15,000.00	-5,107.23	66.0%
5242 · Repairs & Maintenance	4,935.79	8,200.00	-3,264.21	60.2%
5240 · Auto & Truck Expense - Other	0.00	0.00	0.00	0.0%
Total 5240 · Auto & Truck Expense	14,828.56	23,200.00	-8,371.44	63.9%
5300 · Property and Liability Insuranc	29,237.01	26,765.00	2,472.01	109.2%
5420 · Office Expense				
5421 · Office Supplies	2,793.65	2,930.00	-136.35	95.3%
5422 · Postage	5,540.61	5,275.00	265.61	105.0%
Total 5420 · Office Expense	8,334.26	8,205.00	129.26	101.6%
5423 · Computer/Tech	16,145.86	17,500.00	-1,354.14	92.3%
5430 · Pump Station Supplies	2,434.72	5,000.00	-2,565.28	48.7%
5435 · Water Quality Control Expense	9,381.84	12,500.00	-3,118.16	75.1%
5440 · Water Treatment Chemicals	68,864.00	64,400.00	4,464.00	106.9%
5500 · Tools	2,178.62	3,200.00	-1,021.38	68.1%
5600 · Repairs & Maintenance				
5601 · Equipment Repairs	13,069.00	20,825.00	-7,756.00	62.8%
5602 · Facility Repairs	9,210.00	20,800.00	-11,590.00	44.3%
Total 5600 · Repairs & Maintenance	22,279.00	41,625.00	-19,346.00	53.5%
5625 · Property Maintenance	4,331.84	20,800.00	-16,468.16	20.8%
5790 · State & District Expense	17,083.09	14,500.00	2,483.09	117.0%
5791 · GIS Projects	0.00	3,500.00	-3,500.00	0.0%
5795 · DEP Primacy Fees	1,756.07	2,000.00	-243.93	87.8%
5840 · Serv & Distr. Improve.				
5840E- Emergency Repair Costs	1,972.00	0.00	1,972.00	100.0%
5840 · Serv & Distr. Improve. - Other	82,461.08	125,000.00	-42,538.92	66.0%
Total 5840 · Serv & Distr. Improve.	84,433.08	125,000.00	-40,566.92	67.5%
5950 · District Improvements				
5951 · District Improvements (Capital)				
5951H · Oakdale WTP 2021-22	0.00	0.00	0.00	0.0%
5951G- N.Main St. Main Replace	0.00	0.00	0.00	0.0%
5951F · Well Exploration - PV2	0.00	0.00	0.00	0.0%
5951 · District Improvements (Capital) - Other	0.00	0.00	0.00	0.0%
Total 5951 · District Improvements (Capital)	0.00	0.00	0.00	0.0%
5950 · District Improvements - Other	4,466.00	41,666.67	-37,200.67	10.7%
Total 5950 · District Improvements	4,466.00	41,666.67	-37,200.67	10.7%
5000 · Operation & Maintenance - Other	30.78			

4:19 PM

05/13/24

Accrual Basis

West Boylston Water District

Profit & Loss Budget vs. Actual

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
Total 5000 · Operation & Maintenance	989,717.67	1,238,159.59	-248,441.92	79.9%
5195 · Bad Debt Expense	660.00	0.00	660.00	100.0%
Total Expense	990,377.67	1,238,159.59	-247,781.92	80.0%
Net Ordinary Income	864,109.77	621,735.75	242,374.02	139.0%
Other Income/Expense				
Other Income				
8400 · Insurance Reimbursement	0.00			
8410 · Lighting Strike Expenses	-2,204.00			
8400 · Insurance Reimbursement - Other				
Total 8400 · Insurance Reimbursement	-2,204.00			
Total Other Income	-2,204.00			
Other Expense				
8000 · Interest Expense				
8050 · DSRF Earnings	0.00	0.00	0.00	0.0%
8060 · Contract Assistance	0.00	0.00	0.00	0.0%
8000 · Interest Expense - Other	197,546.19	197,547.00	-0.81	100.0%
Total 8000 · Interest Expense	197,546.19	197,547.00	-0.81	100.0%
Total Other Expense	197,546.19	197,547.00	-0.81	100.0%
Net Other Income	-199,750.19	-197,547.00	-2,203.19	101.1%
Net Income	664,359.58	424,188.75	240,170.83	156.6%

West Boylston Water District
Balance Sheet
As of April 30, 2024

	Apr 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash-Checking & Savings	1,945,367.43
1025 · Cash on Hand	125.00
Total Checking/Savings	1,945,492.43
Accounts Receivable	
1201 · User Charges	244,925.42
Total Accounts Receivable	244,925.42
Other Current Assets	
1159 · Investments	1,693,200.94
1499 · Undeposited Funds	4,608.90
Total Other Current Assets	1,697,809.84
Total Current Assets	3,888,227.69
Fixed Assets	
1998 · Capital Assets - Depreciable	5,127,077.97
1999 · Capital Assets - Nondepreciable	8,803,938.53
Total Fixed Assets	13,931,016.50
Other Assets	
2860 · Deferred Outflows of Resources	96,920.00
Total Other Assets	96,920.00
TOTAL ASSETS	17,916,164.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	24,926.43
Total Accounts Payable	24,926.43
Other Current Liabilities	
2100 · Payroll Withholdings	2,039.41
2430 · Accrued Vacation Pay	18,738.45
Total Other Current Liabilities	20,777.86
Total Current Liabilities	45,704.29
Long Term Liabilities	
1750 · Deferred Inflows of Resources	69,040.00
2600 · N/P - DEP (SRF Funding)	9,973,388.83
2800 · Other Post Employment Benefits	1,080,197.00
2850 · Net Pension Liability	829,002.00
Total Long Term Liabilities	11,951,627.83
Total Liabilities	11,997,332.12
Equity	
3301 · Reserved for Well Exploration	535,328.84
3775 · Investment in PP&E-District	3,271,253.45
3900 · Retained Earnings	1,447,890.20
Net Income	664,359.58
Total Equity	5,918,832.07

West Boylston Water District
Balance Sheet
As of April 30, 2024

	Apr 30, 24
TOTAL LIABILITIES & EQUITY	<u>17,916,164.19</u>

DRAFT WARRANT
FOR THE
ANNUAL MEETING
OF THE
WEST BOYLSTON WATER DISTRICT
OF
WEST BOYLSTON, MASSACHUSETTS

MONDAY JUNE 3, 2024

Worcester, ss.

To the District Clerk of the West Boylston Water District of West Boylston, Massachusetts,
in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are directed to notify the inhabitants of the West Boylston Water District of West Boylston, qualified to vote in elections and District affairs, to meet at the West Boylston Water District, 183 Worcester Street, West Boylston, in such District, on Monday the third (3rd) day of June in the year of 2024 at 6:00 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1: To elect the following District Officers:

- (A) Moderator for one year
- (B) District clerk for one year

ARTICLE 2: To hear the report of the officers of the District and to act thereon.

ARTICLE 3: To see if the District will vote to transfer from any unexpended balances from the Fiscal Year 2024 appropriations or other available funds to Fiscal Year 2025 appropriation accounts or take any action in relation thereto.

ARTICLE 4: To see if the District will vote to raise and appropriate a sum of money for the District's maintenance and operating expenses budget for Fiscal Year 2025, beginning July 1, 2024 and ending June 30, 2025, or take any action relative thereto.

ARTICLE 5: To see if the District will vote to authorize the District Treasurer, with approval of the Board of Water Commissioners, to borrow money from time to time in anticipation of the revenue of Fiscal Year 2025, beginning July 1, 2024 and ending June 30, 2025, in accordance with General Laws Chapter 44, Section 4, as amended, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17as amended, or any other authority available to the District, and to authorize the District Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2025 pursuant to General Laws Chapter 44, Section 53F, or take any action relative thereto.

ARTICLE 6: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5C, to raise and appropriate or transfer from available funds, a sum of money not to exceed five percent of receipts from rates and services of the fiscal year preceding, to the Reserve Fund said fund to provide for extraordinary or unforeseen expenditures; provided, however, that the District Treasurer shall make transfers from the Reserve Fund only by vote of the Board of Water Commissioners, or take any action relative thereto.

ARTICLE 7: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5B, to raise and appropriate or transfer from available funds a sum of money not to exceed ten percent of the receipts from rates and services of the fiscal year preceding, to the Stabilization Fund, to be used, upon further appropriation, for any lawful purpose, or take any action relative thereto.

ARTICLE 8: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5B, to transfer from the Stabilization Fund, and appropriate a sum of money for the purpose of well exploration and development, or for other capital improvements to the District's infrastructure as may be voted on by the Board of Water Commissioners, or take any action relative thereto.

ARTICLE 9: To see if the District will vote to transfer from certified free cash, a sum of money, and appropriate said sum for the purpose of well exploration and development or for any capital improvements to the infrastructure as voted on by the Board of Water Commissioners, or take any action relative thereto .

WEST BOYLSTON WATER DISTRICT

Proposed FY '25 BUDGET

Account	Detail	FY '24 Budget	FY '24 Estimate	+/- to Budget	FY '25 Proposed
4175	Interest Charges	5,000	8,250	3,250	6,000
4250	Water Charges	1,900,000	1,828,244	(71,756)	1,995,000
4260	User and Connection Fees	48,000	8,000	(40,000)	40,000
4261	Back Flow	12,750	14,985	2,235	12,750
4262	Fire Line	24,812	23,535	(1,277)	24,812
4270	Merchandising & Jobbing	-	-	-	-
4275	Meters	3,000	500	(2,500)	2,500
4320	Rental Income	141,750	144,138	2,388	148,109
4820	Investment Income	25,000	79,158	54,158	35,000
4840	Misc Revenue	9,325	7,955	(1,370)	7,325
	Total Revenues	2,169,637	2,114,765	(54,872)	2,271,496
5130	Admin & Salaries	376,482	359,252	(17,230)	377,699
5143	Overtime Wages	20,490	27,390	6,900	26,418
5131	Superintendent's Salary	111,748	110,346	(1,402)	116,724
5132	Commissioners Salaries	5,000	5,000	-	5,000
5133	Moderator Salary	150	150	-	150
5134	Payroll Process Expense	1,850	1,735	(115)	1,850
5135	Worcester Retirement System	95,845	95,845	-	107,828
5136	Insurance - Employee	81,146	77,676	(3,470)	104,794
5137	Insurance - Retiree	13,284	13,464	180	14,288
5138	Life Insurance	713	799	86	648
5139	Uniforms	5,000	4,376	(624)	5,000
5140	Workers' Comp Insurance	8,482	8,699	217	9,027
5141	Employee Training	6,000	5,570	(430)	6,000
5142	Payroll Taxes	7,500	7,478	(22)	7,500
5200	Bank Service Charges	-	-	-	-
5210	Heating	7,500	4,678	(2,822)	7,500
5215	Telephone & Telemetry	11,102	11,092	(10)	11,102
5220	Electricity:				
5221	Beaman Street	150	110	(40)	150
5222	Lawrence Street	300	273	(27)	300
5223	Lee Street	20,000	20,921	921	22,000
5224	Prospect Street	150	109	(41)	150
5225	Temple Street	35,000	14,599	(20,401)	20,000
5226	Thomas Street	20,000	13,254	(6,746)	25,000
5227	West Boylston Street	18,000	11,988	(6,012)	18,000
5228	Western Ave	4,500	3,194	(1,306)	4,500
5229	Worcester Street	2,500	1,598	(902)	2,500
5229A	Laurel Street	3,000	1,578	(1,422)	3,000
5230	Professional Services:				
5231	Audit & Actuary Expense	13,500	-	(13,500)	13,500
5232	Accounting Expense	6,000	4,626	(1,374)	6,000
5233	Legal Expense	25,000	500	(24,500)	25,000
5234	Consulting Expense	100,000	24,180	(75,820)	100,000
5240	Vehicle Expense:	-	-	-	60,000
5241	Gas & Oil	18,000	11,983	(6,017)	18,000

5242	Repairs	10,000	5,355	(4,645)	10,000
5300	Property & Liability Insurance	26,765	29,237	2,472	29,066
5420	Office Expense:				
5421	Office Supplies	3,500	3,294	(206)	3,500
5422	Postage	6,200	6,440	240	7,250
5423	Computer/Tech	20,000	17,373	(2,627)	24,350
5430	Pump Station Supplies	6,000	2,935	(3,065)	6,000
5435	Water Quality Control Exp	15,000	11,382	(3,618)	15,000
5440	Water Treatment Chemicals	78,000	85,095	7,095	80,000
5500	Tools	4,000	2,479	(1,521)	4,000
5600	Repairs & Maintenance:		-	-	
5601	Equipment Repairs	25,000	17,272	(7,728)	25,000
5602	Facility Repairs	25,000	8,457	(16,543)	25,000
5625	Property Maintenance	25,000	5,122	(19,878)	25,000
5780	Misc Expense	-	-	-	-
5790	State & District Expense	17,500	17,173	(327)	17,500
5791	GIS Program	3,500	-	(3,500)	3,500
5795	DEP Primacy Fee	2,000	1,756	(244)	2,009
5840	Service & Distribution Expense	150,000	98,320	(51,680)	150,000
5950	District Improvements-Other	50,000	4,466	(45,534)	50,000
8000	SRF Interest Expense	197,547	197,546	(1)	175,490
	SRF Principal Payments	442,669	442,669	-	437,795
	Total Expenses	2,126,073	1,798,834	(327,239)	2,210,087

2.50% step increase
2.00% COLA
<hr/> 4.50%

2,000
2,080

Reg+Call+Lng 377,699



West Boylston Water District

To: Board of Water Commissioners
From: Michael Coveney
Date: 5/13/2024
Re: Superintendents Report

- 1.) Oakdale Treatment Facility: Waterline has repaired the camera system, and it has been working fine for a few weeks now. They still need to complete the work inside the sewer manhole to replace the pipe clamps with SS. I am working to arrange this with them to complete this within a few weeks.
 - 2.) Pleasant Valley Well #2: Manganese update, the detection levels are below the health advisory of 0.30 mg/L but above the secondary MCL of 0.05 mg/L. The March level was 0.13mg/L and April was 0.07mg/L. This level is trending down as we have decreased the running time for Pleasant Valley to run for about 2-3 hours daily.
 - 3.) PFAS testing: In March we collected samples for EPA to test for PFAS and Lithium at all 3 Wells and the Century Drive Business Area that is supplied by Worcester. PFAS and Lithium were "Not Detected" in any of the samples.
 - 4.) Pleasant Valley Well VFD: On Sunday April 21, the PV Well VFD went into failure due to a cooling fan issue. The cooling fan had overheated due to a worn-out bearing. The fan is no longer available from the manufacturer, but Rob was able to find one online that would work. This fan was installed last week and is working good so far. I am looking into getting a replacement VFD to have available for this well in case of another failure as the current VFD is no longer supported by the manufacturer after the 2-year warranty is up.
 - 5.) 2024 LCRR Inventory: We are currently working on the Lead and Copper Rule Revisions service line inventory which is due in October of 2024. This rule requires us to list and classify all water services (public and private) on a MassDEP approved spreadsheet with the size, type, year, and any other info, such as a lead gooseneck, that we have on each service line.
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